

## Harrington Historic Preservation Commission

Minutes of October 12, 2019

Post and Office 9-10 AM

**Members:** Karen Allen, Aileen Sweet, Heather Slack, Nathan Luck, Leslie LePere, Dianne Sanchez, Geoffrey Talkington

1. The meeting was called to order at 9:21 AM

**Attendance:**

Commission members present: Karen Allen, Nathan Luck, Heather Slack, Leslie LePere, Geoffrey Talkington (virtual)

Visitors: Maddie Peters, Karen Robertson

2. Reading/ Approval of minutes of 8/3/2019

- a. Heather moved that we approve the minutes of 8/3/2019 with the following corrections: Commission members present was corrected to exclude Anita Harman, and include Heather and Geoffrey. Nathan seconded and the motion carried.

3. Additions

4. Unfinished Business

- a. Memorial Hall facade improvement project 2020 - strategy, approach/funding: The group discussed this project and it was decided that the City of Harrington needs to instigate this project. As a commission, we can approach the city with a proposal of what the vision for the Memorial Hall would. It was also noted that the city itself will be going through changes in administration, and we should be aware of those changes, but be prepared and work on the vision and proposal.
- b. Design Review (Karen): Our By-Laws need to be updated to correctly represent Harrington, which includes a Design Review form. The chair requested a sub committee be formed to address the need for the By-Laws. Nathan moved that we form a committee to address updating the By Laws, Les LePere seconded and the motion carried. *Geoffrey volunteered to help, as did Les LePere. Karen will ask Dianne Sanchez and Aileen Sweet to help with this task, and will also consult Kim Gant from DAHP on this project.*

5. New Business

- a. Harrington Historic District: Kim Gant from DAHP can help with this task once our By-Laws are updated.
  - b. 2020 Calendar: Our meeting dates for 2020 are set as follows - January 18th, April 18th, August 22nd, and October 24th, 2020. All meetings to take place at the Post and Office unless otherwise specified, from 9-10am.
  - c. Communication with city and building owners: There was a point made that we need good communication to building owners (new and existing) about the HHPC and what the mission and benefits are to building owners. This would include information to be handed out by the city to residents. A motion was made by Geoffrey to update the City Council of the HHPC activities at their council meetings (this would happen quarterly) Nathan 2nd, and the motion carried.
2. Adjournment: The meeting adjourned at 10:22 am - Next meeting is January 18th, 2020 - 9-10am @ the Post and Office.