

## **Harrington Public Development Authority**

### **Minutes – Draft – to be approved at next meeting**

**January 16, 2018**

The January meeting of the Harrington Public Development Authority was called to order at 7:01pm on January 16, 2018 by President Heather Slack. Those present were: Jill Plaskon, Paul Charlton, James Kane, Jay Gossett, Tim Tipton, Cherie MacClellan, Marge Womach, Bunny Haugan and Heather Slack.

The minutes of the December meeting were approved as presented.

The treasurers report: \$1,730.57 in the checking account with a \$2.00 deduction for a counter check that was written. Checks with account number and PDA name have been ordered by Treasurer Paul Charlton. We were only issued 6 checks when the account was opened.

#### **UPDATE ON HWY 28 SIGN**

The sign planned for the eastside of Hwy 28 between the turn entrances into town off #28 was discussed as the best site for the sign. Tim Tipton has spoken with Mary Lloyd at WSDOT and he encouraged the City to check with Ms. Lloyd since the sign will be located on City property and she mentioned the possible liability exposure could be a concern.

Heather told the group that the Chamber of Commerce had donated \$1,000.00 and the Lions \$600.00 toward the purchase price of the sign. Jay Gossett confirmed that his company would cover half of the cost.

Those present compared the price quoted from Baldwin Sign of \$4,450.00 and the price from Foust at \$3,778.05. It was agreed the PDA would be responsible for preparing the site and the installation of the sign which would reduce the price by \$1,200 to \$1,300. from the Baldwin quote. Tim Tipton had contacted WSDOT regarding a possible need for a permit. They told him it would be classified as a type 1-B sign and would not require a permit. City Clerk Bunny offered to check with the City insurance regarding liability exposure.

After a brief discussion a motion by Jay Gossett and a second by Paul Charlton recommended we purchase the sign from Baldwin Sign. Motion carried.

The PDA will contribute funds for any additional unforeseen expenses. Jay will contact Baldwin for a revised billing with no installation or insulation charges. The sign will come with two inter-changable panels, one for the Car Show and the second for the Fall Festival. If an organization wants to purchase a sign the cost would be about \$600.00.

#### **BROADBAND SKYPE PRESENTATION**

The legislature committee on Broadband availability within the state has contacted the PDA and is interested in how we managed to provide this service to our business district. The PDA has set up a time on Saturday January 20<sup>th</sup> at 1:30pm at the Post & Office to have a “dress rehearsal” with the power point presentation we will share, via skype, with the committee on January 23, at 8:00pm during the public hearing they will be having at that time in Olympia.

#### PIZZA FACTORY PRESS RELEASE

A press release from the Pizza Factory was sent to a local newspaper advertising their franchise and showed interest in our local community. Chamber President Tim Tipton talked with a person from the Pizza Factory in charge of this area and determined they were putting out “feelers” to small communities interested in their franchise as a form of advertising.

#### LIONS CLUB DINNER

The PDA has agreed to be in charge of the Jan. 2<sup>nd</sup>, 2019 dinner for the Lions Club meeting.

#### OPERA HOUSE SQUARE UPDATE

Tim reported that planning for the prep work on Opera House Square is progressing. There was a meeting of persons interested in volunteering their time and talent. Tim has talked with Scott, city maintenance, since this lot is City property, about lot size, water and electric services. They are starting with landscaping suggestions and any volunteers that would be interested.

The next meeting will be Feb. 20, 2018 at 7:00pm at City Hall.

The meeting adjourned at 7:42pm.

Bunny Haugan, Secretary