

## Harrington Historic Preservation Commission

Minutes of June 27, 2017  
Harrington School 6:30pm

**Members:** Amy Foley, Karen Allen, Celeste Miller, Aileen Sweet, Anita Harman

1. The meeting was called to order at 6:39 pm

Attendance:

Commission members present: Amy Foley, Karen Allen, Anita Harman

Visitors: Ron Hall, Heather Slack and Justin Bradford

2. The minutes of the May 2, 2017 meeting were read. Karen Allen moved that the minutes be approved as corrected. Anita Harman seconded the motion, the motion carried.

### 3. Additions:

A. Heather Slack submitted her letter of interest to serve on the HHPC as a commission member. Karen Allen moved that we approve Heather's letter, Anita seconded the motion. The motion carried. Amy will forward the letter to the City of Harrington for their files.

B. Karen Allen moved that the HHPC spend the \$500 budget on promotional materials to assist the community in understanding more about historic preservation and the benefits to the community. Anita Harman seconded the motion, the motion carried.

### 4. Unfinished Business:

A. Pillars - It was decided that we would table the pillar discussion until after Christmas. The pillars could be included in a larger plan. Karen Allen moved that we table the issue, Heather Slack seconded the motion, the motion carried.

B. Survey ideas - There was discussion about what ideas could be done immediately and make an impact. It was suggested that we do a pamphlet for distribution in the community outlining the benefits of being listed on the local register of historic places as well as what it means to have an historic district. This lead to talking about making the pamphlet an outline to the digital story of Harrington so that it could be online. This spurred ideas about doing a series of short videos featuring buildings, people and history of Harrington. Students from Harrington School could do this project with some assistance from mentors. This would bring to life history and connect students and families with history. Mr. Bradford would like to see the students do this as their senior project and suggested that the HHPC present the idea to the students in the fall and request their help with the project.

It was also suggested that we do a welcome bag for new residents to help get people connected.

Heather Slack moved that we go ahead and start with the pamphlet and volunteered to do the layout, but needs content. Karen Allen seconded the motion, the motion carried.

C. Historic District completion, follow through - It was decided that we do want to follow up with the completion of the district. HHPC needs the legal map created by the former mayor, that outlines the district. All contributing and non contributing properties need to be identified. Once that is done, a vote with a 60% majority of the building owners will carry the decision. It was discussed that prior to this, we need to make sure we get our pamphlet done and any other materials that will help the public understand the benefits of having an historic district.

**5. New Business:**

A. Priorities for grants - Heather Slack suggested that we attend the all groups meeting in the fall to discuss priorities so we can focus on what can be done and efforts are not duplicated.

B. Ron Hall brought a book that HHPC could use to help with grant writing titled *Getting Funded, the Complete Guide to Writing Grant Proposals*, by Susan Howlett. Justin Bradford offered to do grant writing and research.

Two possible items to include in the grant writing could be moving and restoring the two pillars on the north end of town and the empty lot in town that is south of the Opera House. If HHPC wants to submit an idea to the city for the empty lot, it should be simple and well defined.

C. The HHPC would like to participate in the discussions and actions through collaboration with the other groups in town so that a cohesive effort is made to honor our historic heritage which places Harrington as a very unique and excellent community to live in and visit.

**6. Other business:**

**7. Adjournment:**

The meeting adjourned at 8:31pm

**The next meeting will be held on September 12th, 2017 at the Harrington School at 6:30pm.**